

# Basic Photo Editing in Photoshop

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**Images should be at dpi300 or higher for best resolution.**

## 1. Adjust Levels

Image > Adjust > Levels (command + L)

*Adjust using the slider triangles. Bring the black and white into the center slightly and then adjust the middle values.*

## 2. Color Correct

Image>Adjust>Hue/Saturation (command+ U)

*Use the presets (for overall change) or go into the Master tab to increase or decrease saturation of certain colors.*

## 3. Sharpen

Filter>Sharpen>Unsharp Mask

*Sharpen between 50 – 80%. Too much sharpening looks terrible. Photoshop can not fix a very blurry image!*

## 4. Crop

In Toolbar

*Crop using a specific ratio (i.e. 8" x 10") or the image will not fill the paper when printing (if this is a concern). Keep dpi at 300.*

## 5. Fix blemishes

In Toolbar

*Spot Healing brush, Healing brush, and/or Clone Stamp all can fix errors. (in your toolbar)*

## 6. Save as a copy

File>Save As

- *Make sure to save it as a jpeg.*
- *Label all assignments as: assignmentname\_yourname.jpg*

*Examples:*

*Contact sheet – 30in30contactsheet\_overby.pdf*

*Photo – 30in30photo\_overby.jpeg*

**Typically, projects have the following requirements:**

- 1. Contact sheet to Class Dropbox and your webpage**
- 2. Required number of photos to Class Dropbox and your webpage**
- 3. Self Reflection (hard copy) turned into Dr. Overby**
- 4. Responses to Critique (hard copy) turned into Dr. Overby**